

# KIRKLEES COUNCIL

## FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS

5 SEPTEMBER 2017 - 31 JANUARY 2018

## **NOTICE –FORWARD PLAN OF KEY DECISIONS AND PRIVATE REPORTS**

The Forward Plan contains key decisions that the Council expects to make over the next four months and also includes those decisions including decisions to be taken in private. The Forward Plan details key decisions to be taken by the Council and the Cabinet and by Officers, where appropriate, under delegated powers.

Key decisions are executive decisions which are likely to:

- result in the Authority incurring expenditure or making savings over £250,000 per annum, or
- have a significant effect on communities living or working in an area comprising one or more wards

A decision notice for each decision made by the Cabinet is published within 3 working days of it having been made. This is open for public inspection on the Council's website and at Civic Centre 3, High Street, Huddersfield.

Copies of the Plan are available on the Council's website [www.kirklees.gov.uk](http://www.kirklees.gov.uk). A copy of the Plan is also available for public inspection at the Civic Centre 3, High Street, Huddersfield during normal office hours.

If you have any questions about the Forward Plan, please contact the Governance and Democratic Engagement Manager, telephone 01484 221000, e-mail: [scrutiny.governance@kirklees.gov.uk](mailto:scrutiny.governance@kirklees.gov.uk).

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**Cabinet Comprises:**

Leader of the Council – Cllr David Sheard

Deputy Leader of the Council – Cllr Shabir Pandor

Adults and Public Health – Cllr Viv Kendrick & Cllr Cathy Scott

Children – Cllr Erin Hill & Cllr Masood Ahmed

Corporate (Place, Environment and Customer Contact Services) – Cllr Graham Turner & Cllr Musarrat Khan

Economy (Strategic Planning, Regeneration and Transport) – Cllr Peter McBride

Economy (Strategic Housing, Regeneration and Enforcement) - Cllr Naheed Mather

Strategy and Strategic Resources, New Council and Regional Issues – Cllr David Sheard & Cllr Shabir Pandor

Full **Council** comprises all 69 Members of the Council as follows:

Ahmed, M	Hall D	Marchington A	Sims K
Akhtar M	Hall S	Mather N	Smaje E
Allison K	Hill E	McBride P	Smith R
Armer B	Holmes L	McGuin B	Sokhal M
Asif G	Holroyd-Doveton E	O'Donovan D	Stewart-Turner J
Bellamy D	Homewood J	O'Neill M	Stubley A
Bolt M	Hughes J	Palfreeman A	Taylor J
Burke C	Hussain M	Pandor S	Taylor K
Calvert J	Iredale C	Patrick N	Turner G
Cooper A	Kane P	Pattison C	Turner N
Dad N	Kaushik M R	Pervaiz M	Ullah S
Dodds J	Kendrick V	Pinnock A	Walker R
Eastwood R	Khan M	Pinnock A U	Watson M
Fadia F	Lawson J	Pinnock K	Wilkinson L
Firth D	Lees-Hamilton V	Richards H	Wilson G
Firth E	Light R	Sarwar M	
Grainger-Mead L	Lowe G	Scott C	
Greaves C	Lyons T	Sheard D	

Key Decision/Private Report and Brief Description	Decision Taker and Expected Date of Decision	Contact Officer	Date First included in the Plan
<b>CHILDREN</b>			
<p><b>Children's Services Improvements</b></p> <p>This report will set out proposals in relation to Children services to strengthen existing arrangements and IT requirements</p>	Cabinet 19 September 2017	Debbie Hogg debbie.hogg@kirklees.gov.uk	
<p><b>Final decision on changes to specialist provisions for children with special educational needs.</b></p> <p>The report seeks a final decision following the statutory notice period on proposals</p> <ul style="list-style-type: none"> <li>• Create 12 new transitional places at Windmill Church of England Voluntary Controlled Primary School for children with complex communication and interaction needs</li> <li>• Decommission 12 transitional places for children with speech, language and communication needs (SLCN) at Ashbrow School</li> </ul>	Cabinet 17 October 2017	Mandy Cameron, Head of Education, Inclusion & Safeguarding mandy.cameron@kirklees.gov.uk	
<b>Schools and Settings Formal Partnership Approach</b>	Cabinet 17 October 2017	Jo-Anne Sanders, Service Director - Early Help & Learning jo-	May 2016

<p>The report outlines the core responsibilities as a LA, as defined in the White Paper, and will propose to seek Cabinet approval to carry out engagement, consultation and collaboration with schools and other stakeholders, to set high aspirations for children and young people's outcomes and strategically shape the future education system locally.</p>		<p>anne.sanders@kirklees.gov.uk</p>	
<b>ECONOMY</b>			
<p><b>Ashbrow Housing Site – Contract and Land Disposal</b></p> <p>The report will seek authority for the Council to enter in to a contract with a development partner for the Ashbrow Housing site, and dispose of the land to that partner</p>	<p>Cabinet 19 September 2017</p>	<p>Liz Jefferson liz.jefferson@kirklees.gov.uk</p>	<p>April 2017</p>
<p><b>Requests for funding from the Property Investment Fund</b></p> <p>To consider two requests for funding from the Property Investment Fund to support schemes at 103 New Street, and Kingsgate, Huddersfield extension</p>	<p>Cabinet 17 October 2017</p>	<p>Jenny Bryce-Chan Tel: 01484 221000 jenny.bryce- chan@kirklees.gov.uk</p>	

<p><b>Council Taxbase and CTR Scheme for 2018</b></p> <p>Separate report to look at the CTR scheme and options moving forward, (Universal Credit changes, Universal Credit income, welfare reforms, review of protected groups and other schemes options; a separate consultation is to be undertaken for CTR).</p>	<p>Cabinet 21 November 2017</p>	<p>Steve Bird, Head of Revenues and Benefits steve.bird@kirklees.gov.uk, Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	
<b>CORPORATE</b>			
<p><b>Bereavement Services – Fees and Charges</b></p> <p>To seek approval for the development of future business models and charging structures for Bereavement Services.</p>	<p>Cabinet 19 September 2017</p>	<p>Sarah Durdin sarah.durdin@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Update of the Medium Term Financial Plan 2018-22</b></p> <p>To consider the updated Council medium term financial plan based on most current national and local intelligence to inform medium term cost and funding forecasts</p>	<p>Cabinet 19 September 2017</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Delegation of Authority for Disposal of Surplus Land and Property</b></p>	<p>Assistant Director, Physical Resources and Procurement 17 October 2017</p>		<p>April 2015</p>

A report seeking approval to delegate authority for disposal of surplus land and property			
<p><b>Proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</b></p> <p>To consider proposals to convert parts of Batley Sports and Tennis Centre and Dewsbury Sports Centre, to provide alternative uses with a view to improving levels of participation in physical activity and generating increased income.</p>	Cabinet 17 October 2017	Martin Gonzalez, Development Manager martin.gonzalez@kirklees.gov.uk	June 2017
<p><b>Corporate Financial Monitoring Report - Quarter 2 for 2017-18</b></p> <p>To consider the second quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 21 November 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Half yearly monitoring report on Treasury Management Activities 2017-18</b></p>	Cabinet 21 November 2017	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017



<p>To consider the treasury management activities for the period 1 April to 30 September</p>			
<p><b>Government Funding Settlement 2018-19</b></p> <p>To update on the Government's funding settlement and advise on the implications in relation to the Medium Term Financial Plan</p>	<p>Cabinet 23 January 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Rent &amp; Service Charge Setting for Housing Revenue Account Properties for 2018-19</b></p> <p>To consider and approve the rent setting policy for 2018-19 in relation to Housing Revenue Account Properties</p>	<p>Cabinet 23 January 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk, Helen Geldart, Head of Service Housing helen.geldart@kirklees.gov.uk</p>	<p>June 2017</p>
<p><b>Council Annual Budget Report 2018-22 incorporating Capital, Treasury Management, General Fund, Revenue and Housing Revenue Account</b></p> <p>To provide the necessary financial information to enable the Council's Revenue Budget, Capital Programme &amp; Housing Revenue Account to be set in accordance with agreed treasury management principles</p>	<p>Cabinet 30 January 2018</p>	<p>Eamonn Croston, Head of Finance &amp; Accountancy eamonn.croston@kirklees.gov.uk</p>	<p>June 2017</p>

<p><b>Corporate Financial Monitoring Report - Quarter 3 for 2017-18</b></p> <p>To consider the third quarter Revenue &amp; Capital Monitoring forecast and to consider any specific recommendations on the application of resources in-year, including movements to and from reserves, as required by financial procedure rules</p>	Cabinet 20 February 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<p><b>Financial Outturn Report for 2017-18 to include the Revenue, Capital and Housing Revenue Account Outturn Position &amp; Annual Report on Treasury Management</b></p> <p>To consider and note the financial outturn reports in relation to revenue, capital &amp; treasury management. Make decisions as appropriate based on the finalised financial position</p>	Cabinet 15 May 2018	Eamonn Croston, Head of Finance & Accountancy eamonn.croston@kirklees.gov.uk	June 2017
<b>ADULTS AND PUBLIC HEALTH</b>			
<p><b>Proposals for changes to All Age Disability services</b></p> <p>To update Cabinet on the results of the consultation with service users and the wider public on potential changes to a number of services affecting children and</p>	Cabinet 19 December 2017	Michelle Cross, Head of Service (All Age Disability) michelle.cross@kirklees.gov.uk	June 2017

<p>adults with disabilities and their carers, as well as home to school transport for all eligible children. To seek approval for proposals for changes to these services, following the consultation.</p>			
<p><b>STRATEGY AND STRATEGIC RESOURCES, NEW COUNCIL AND REGIONAL ISSUES</b></p>			